



Endorsed by



## Staples In-Store Purchasing Registration Form for MDA Members

The easiest way to use the MDA-Staples program is simply to order by phone, fax or Internet for delivery to your dental office. However, we do understand members will want to go into a Staples store from time to time. In order to purchase office supplies through the MDA program at a convenient Staples superstore location you will need to complete this credit card registration form.

- All in-store purchases must be made using the credit card registered on this form (one form per credit card and person).
- You will be notified within 10 business days that your credit card information has been processed and entered into the Staples system. Once notified, you're ready to make your first in-store purchase! (Meanwhile, orders can be placed by phone, fax or - if you've completed the online purchasing registration - by internet, for next day delivery to your office).

**MDA Members: Please fax this completed form to Staples: 248-465-1527**

***Staples Account Information: (Staples use only)***

**Sales Representative:** Ken Caeti, Inside Account Manager, Staples

**Sales Division:** DET

**Master Account Number:** 1025628DET

**Company Name:** Michigan Dental Association

**Bill to ID:** 1025628

**Budget Center #:** Not applicable

***Registration Information:***

**Today's Date:** \_\_\_\_\_

**Cardholder Name:** \_\_\_\_\_

**Ship to ID (Name of Dental Office):** \_\_\_\_\_

**Ship to Address:** \_\_\_\_\_

**City, State, ZIP** \_\_\_\_\_

***Credit Card Information:***

**Type of Card: (circle one)**     Visa     American Express     Master Card

**Procurement (Credit) Card #** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Card Expiration Date:** \_\_\_\_/\_\_\_\_